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Warwickshire and West Mercia Joint Audit Committee Meeting Agenda

Date:	Monday 18 th September 2017
Time:	14:00
Location:	Conference Room, Leek Wootton
Chair:	Lynne Duffy
Minute Taker:	Alison Rixom

Refreshments will be available.

Items for Discussion

No	Item	Lead
01/18/09/17	Attendance/Apologies	Chair
02/18/09/17	Committee Members' Declaration of Personal Prejudicial Interests. <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i>	Chair
03/18/09/17	Minutes of the meeting of 19th June 2017 and any matters arising. (Paper)	Chair
04/18/09/17	External Audit – Progress Report (Paper) <i>To consider the progress report from Grant Thornton on informing the external audit.</i>	A Walling / J Barnett
05/18/09/17	External Audit – Annual Audit Letters (Papers) <i>To consider the Annual Audit letters from Grant Thornton.</i>	A Walling / J Barnett
06/18/09/17	Internal Audit Report (Paper) <i>To consider the report from Internal Auditor on progress made.</i>	G Rollason
07/18/09/17	Internal Audit – External Quality Assessment (Paper) <i>To consider the arrangements for this</i>	G Rollason



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	<i>assessment.</i>	
08/18/09/17	Analyst and Service Improvement (ASI) Monitoring Assurance & Action Plan (Paper)	B Smith
09/18/09/17	HMIC Action Plan (Paper)	B Smith
10/18/09/17	OPCC Risk Register (Paper) <i>To review the presented Risk Register for the OPCC. The committee will go into private session to discuss the papers for this item.</i>	S Ansell
11/18/09/17	Joint Corporate Governance Framework Review (Paper) <i>To consider amendments to the Joint Corporate Governance Framework.</i>	A Champness
12/18/09/17	Members Points <i>The Chair has requested that members be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items.</i>	Chair
13/18/09/17	AOB	All
14/18/09/17	Date, Time and location of next meeting. Monday 11th December 2017, at 14:00, Willison Room, Hindlip	

Restricted Items.

No	Item	Lead
15/18/09/17	Alliance Risk Register (Paper) <i>To review the presented Risk Registers for the Forces. The committee will go into private session to discuss the papers for this item.</i> NOT FOR PUBLICATION	B Smith
16/18/09/17	Consultation on Public Sector Audit Appointments (Paper) <i>To consider a report on the Appointment of External Auditors.</i> NOT FOR PUBLICATION	L Hall
17/18/09/17	PPL Review To update on the progress of the review. NOT FOR PUBLICATION	M King / L Hall

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Attendees Audit Committee Members

	Name:	Capacity:
Expected Attendance:	Lynne Duffy (LD)	Chair
	John Anderson (JA)	
	Dr. Sanjay Bhasin (SB)	
	Alan Day (AD)	
	Martin King (MK)	
	Gavin McArthur (GMcA)	

Offices of the Police and Crime Commissioner

	Name:	Capacity:
Expected Attendance:	Sara Ansell (SA)	Head of Finance
	Andy Champness (AC)	Chief Executive, West Mercia PCC
	Elizabeth Hall (EH)	Treasurer, Warwickshire/West Mercia
	Philip Seccombe (PS)	Police & Crime Commissioner, Warwickshire
	Robert Tromans (RT)	DPCC for Warwickshire

Force

	Name:	Capacity:
Expected Attendance:	Anthony Bangham (AB)	Chief Constable, West Mercia
	Heather Costello (HC)	Director of Finance, Warwickshire & West Mercia
	Karen Manners (KM)	Deputy Chief Constable, Warwickshire

Internal Audit

	Name:	Capacity:
Expected Attendance:	Garry Rollason (GR)	Internal Auditor, Warwickshire

External Audit

	Name:	Capacity:
Expected Attendance:	Alex Walling (AW)	Grant Thornton
	Joan Barnett (JB)	Grant Thornton

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	Name:	Capacity:
Apologies:	Amanda Blakeman (AMB)	DCC West Mercia Police
	John Campion (JC)	Police & Crime Commissioner, West Mercia
	Jeff Carruthers (JC)	Head of Accountancy & Financial Services
	Neil Hewison (NH)	Chief Executive, Warwickshire PCC
	Martin Jelley (MJ)	Chief Constable, Warwickshire
	Tracey Onslow (TO)	Deputy Police & Crime Commissioner, West Mercia
	Jacqueline Sparkes (JS)	Internal Auditor, West Mercia

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