

Warwickshire and West Mercia Joint Audit Committee Meeting Agenda

Date:	Monday 19 th June 2017
Time:	14:00
Location:	Willison Room, Hindlip
Chair:	Lynn Duffy
Minute Taker:	Alison Rixom

Refreshments will be available.

Items for Discussion

No	Item	Lead
01/19/06/17	Attendance/Apologies	Chair
02/19/06/17	Committee Members' Declaration of Personal Prejudicial Interests. <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i>	
03/19/06/17	Minutes of the meeting of 20th March 2017 and any matters arising. (Paper)	Chair
04/19/06/17	Draft Unaudited Statement of Accounts <i>To consider the presented draft unaudited Statement of Accounts. (Papers)</i>	L.Hall / J. Carruthers
05/19/06/17	Draft Unaudited Annual Governance Statements <i>To consider the presented draft unaudited Annual Governance Statements. (Paper)</i>	L. Hall / B. Smith
06/19/06/17	Internal Audit Report 2016/17 (Papers) <i>To consider the internal audit report 2016/17.</i>	G. Rollason
07/19/06/17	External Audit - Informing the Audit Risk Assessment. (Papers) <i>To consider a report from Grant Thornton on informing the audit risk assessment.</i>	A. Walling / J. Barnett



08/19/06/17	External Audit - Progress Report and Update (Paper) <i>To consider a progress report and update from Grant Thornton.</i>	A.Walling/J.Barnett
09/19/06/17	External Audit – 2017/18 External Audit Fee Letters. <i>To consider the external audit fee letters for Warwickshire and West Mercia.</i>	A.Walling/J. Barnett
10/19/06/17	OPCC Strategic Risk Register (Paper) <i>To review the presented Risk Registers for the PCCs.</i>	S. Ansell
11/19/06/17	Alliance Risk Map (Paper) <i>To review the presented Risk Map for the Forces. Not for Publication.</i>	B. Smith
12/19/06/17	Treasury Management Outturn 2016/17. (Paper) <i>To consider the Treasury Management Outturn for 2016/17.</i>	L. Hall
13/19/06/17	Change Programme Update (Presentation) <i>To consider the presented Change Programme Update.</i>	TBC
14/19/2017	HMIC Action Plan Summary (Paper) <i>To consider the presented HMIC Action Plan report.</i>	B. Smith
15/19/06/17	SSI Assurance Recommendations Monitoring Report (Paper) <i>To consider the presented SSI Assurance and Monitoring Reported.</i>	B. Smith
16/19/06/17	Members Points <i>The Chair has requested that members be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items, E.G. Change Programme.</i>	Chair
17/19/06/17	AOB	All
18/19/06/17	Date, Time and location of next meeting. The next meeting will take place on Monday 31 st July 2017, at 2pm in the Willison Room, Hindlip. <i>This meeting will be an Extra Ordinary General Meeting to consider the External Audited report on the Statement of Accounts.</i>	

Restricted Items.

No	Item	Lead
19/19/06/17	Alliance Risk Register (Paper) <i>To review the presented Risk Registers for the Forces. The committee will go into private session to discuss the papers for this item.</i> Not for Publication.	B. Smith

Attendees

Audit Committee Members

	Name:	Capacity:
Expected Attendance:	Lynne Duffy (LD)	Chair
	Alan Day (AD)	
	Martin King (MK)	
	Gavin McArthur (GMc)	
	Dr. Sanjay Bahasin (SB)	
	John Anderson (JA)	

Offices of the Police and Crime Commissioner

	Name:	Capacity:
Expected Attendance:	Tracey Onslow (TO)	Deputy Police & Crime Commissioner, West Mercia
	Elizabeth Hall (EH)	Treasurer, Warwickshire/West Mercia
	Sara Ansell (SA)	Head of Finance

Force

	Name:	Capacity:
Expected Attendance:	Anthony Bangham (AB)	Chief Constable, West Mercia
	Martin Jelley	Chief Constable, Warwickshire
	Jeff Carruthers,	Head of Accountancy & Financial Services

Internal Audit

	Name:	Capacity:
Expected Attendance:	Garry Rollason (GR)	Internal Auditor, Warwickshire

External Audit

	Name:	Capacity:
Expected Attendance:	Joan Barnett (JB)	Grant Thornton
	Alex Walling (AW)	Grant Thornton

	Name:	Capacity:
Apologies:	Amanda Blakeman	DCC West Mercia
	John Campion	Police & Crime Commissioner, West Mercia
	Andy Champness	Chief Executive
	Heather Costello (HC)	Director of Finance, Warwickshire & West Mercia
	Neil Hewison	Chief Executive, Warwickshire PCC
	Karen Manners	Deputy Chief Constable, Warwickshire
	Philip Seccombe	Police & Crime Commissioner, Warwickshire
	Jackie Sparkes (JS)	Internal Auditor, West Mercia