

MEETING TERMS OF REFERENCE

GPMS marking	RESTRICTED - MANAGEMENT
Meeting:	Police and Crime Commissioner's – Victims Board
Purpose of group:	To improve outcomes and services for victims
Frequency:	Quarterly
Chair:	Police and Crime Commissioners
Members:	<ul style="list-style-type: none"> • Police and Crime Commissioners • Head of Commissioning, OPCC West Mercia • ACC Local Policing and Operational Support • Head of Criminal Justice – Warwickshire & West Mercia Police • Deputy Chief Crown Prosecutor - CPS • Assistant Chief Officer – NPS • Head of Service – West Mercia YOS • Regional Manager – NPS • Clerk to the Justices – HMCTS • Crown Court Representative - HMCTS • SSOCG – Chair • Strategic MARAC Board Chair • Regional Manager – Victim Support • Regional Manager – Witness Service • Public Health Representative – WCC • PHE Regional Commissioner • Criminal Justice Manager – OPCC
Core terms of reference:	<ul style="list-style-type: none"> • To ensure that victims are at the heart of the criminal justice system. • To coordinate victim services and pathways which help victims cope and recover • To identify strategic priorities and align services and approaches • To champion the provision of enhanced support for the most vulnerable victims and witnesses. • To ensure that victims and witnesses receive the right information at the right time • To act on recurring concerns about victims in the CJS. • To identify and resolve issues regarding policies and processes relating to victims • To make sure services and approaches are aligned to strategic priorities

	<ul style="list-style-type: none"> • To provide a forum for strategic evidence and data sharing, review and problem solving • To ensure compliance with the Victims Code of Practice
Input to meeting - as required:	<ul style="list-style-type: none"> • Strategic reports related to victim and witness issues as required. • Performance management information, related to victims and witnesses • Audits and inspections related to victim services • Issues and risk escalated from members and organisations • Commissioning updates related to victim services • Internal and external reviews related to victims and witnesses
Output from meeting:	<ul style="list-style-type: none"> • Record of actions and decisions • Delivery and action plan updates
Linked meetings:	<ul style="list-style-type: none"> • West Mercia Criminal Justice Board • PCC – Crime Reduction Board • WCC – Strategic Domestic Violence Forum • Police and Crime Panel • Strategic Sexual Assault Coordinating Group • Local Authority Domestic Abuse Forums • MAPPA • MARAC • EVODA • Strategic RJ Programme Board
Meeting support:	<ul style="list-style-type: none"> • Dates, meeting content and agenda – West Mercia OPCC • Minutes and action records – West Mercia OPCC