

**POLICE AND CRIME COMMISSIONER FOR
WEST MERCIA**



RECORD OF DECISION

TITLE: Refurbishment and decoration works within the Habbington meeting room and common areas within Hindlip Hall.

Ref: PCC/D/2017/04

EXECUTIVE SUMMARY

The recommendation is to proceed with the refurbishment and decoration works within Hindlip Hall

PROPOSAL

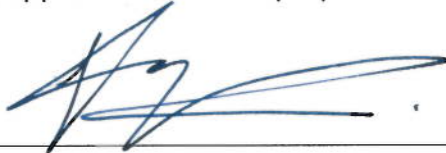
This proposal is to refurbish the Habbington Meeting Room and decorate public facing common areas within the main Hindlip Hall building.

A number of contractors have provided costs within each discipline to obtain competitive costs and these costs have been interrogated and verified as acceptable by Bailey Garner cost consultants and Place Partnership Limited.

**APPROVAL OF
West Mercia Police and Crime Commissioner**

I hereby approve the above proposal.

Signed



PART 1 – NON-CONFIDENTIAL/EXEMPT FACTS AND FIGURES

SUPPORTING REPORT

The proposed works are a sub set of the overall proposals set out in the *Enhancing the Visitor and User Experience of Hindlip Park* report v4, produced by Place Partnership. That report is commercially confidential and forms the Part 2 Report.

The purpose of the refurbishment is to enhance the experience when visiting Hindlip Park of both visitors and users. The experience for both sets of individuals needs to be enhanced so that visitors find a welcoming, but secure site. The proposals will:

- Improve site security and control measures.
- Improve information transfer to visitors and operational staff alike throughout external and internal areas of the site.
- Remodel and upgrade public accessible areas such as the main hall reception area, corporate meeting rooms and landings.
- Develop a corporate information sharing theme through internal areas.

The improvements above, and explained further within the original report, aim to improve the visitor and user experience by reflecting a modern, inviting and engaging atmosphere through site wide corporate branding, wayfinding signage and physical improvements.

FINANCIAL COMMENTS

This work will be funded from the budget set aside for it and managed through the Property Board

LEGAL CONSIDERATIONS

By virtue of schedule 11, paragraph 14 of the Police Reform and Social Responsibility Act 2011 the Police and Crime Commissioner may do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of commissioner. That includes: entering into contracts and other agreements (whether legally binding or not) and acquiring and disposing of property (including land).

Legal considerations relating to listed building status of the building have been addressed with the appointed Local Conservation Officer.

PUBLIC ACCESS TO INFORMATION

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the West Mercia Commissioner's website. Any facts and advice that should not be made automatically available on request are not included in Part 1 but instead in a separate Part 2 report.

OFFICER APPROVAL

Chief Executive Officer

Signature *Adele Chespreau* Date *3rd Feb 2017*

