

Warwickshire and West Mercia Joint Audit Committee Meeting Agenda

Date:	Monday 12 th December 2016
Time:	14:00
Location:	Willison Room, Hindlip
Chair:	John Vereker
Minute Taker:	Alison Rixom

Refreshments will be available.

Items for Discussion

No	Item	Lead
01/12/12/16	Attendance/Apologies	Chair
02/12/12/16	Committee Members' Declaration of Personal Prejudicial Interests. <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i>	
03/12/12/16	Minutes of the meeting of 19 th September 2016 and any matters arising. (Paper)	Chair
04/12/12/16	Change Programme Update (Verbal)	M. Travis
05/12/12/16	Review of Corporate Governance Framework including Financial Regulations. (Papers) <i>To consider and review the updated Corporate Governance Framework for the Alliance</i>	A. Champness
06/12/12/16	Review of Terms of Reference (Paper)	L. Hall
07/12/12/16	External Audit – Annual Audit Letters (Papers) Warwickshire PCC & CC West Mercia PCC & CC	J. Gregory / J. Bennett
08/12/12/16	External Audit Progress Report and Update Year ended 31 March 2017 (Papers) Warwickshire PCC & CC	J. Gregory / J. Bennett



	West Mercia PCC & CC	
09/12/12/16	Internal Audit Progress Report (Paper)	G. Rollason
10/12/12/16	Treasury Management mid-year report (Paper) <i>To receive and comment on the mid-year report on Warwickshire and West Mercia's treasury management activities during 2016/2017</i>	L. Hall
11/12/12/16	OPCC Strategic Risk Register (Paper)	L. Hall
12/12/12/16	Alliance Risk Map (Paper) NOT FOR PUBLICATION	D. Tedds
13/12/12/16	JAC Forward Plan (Paper)	L. Hall
14/12/12/16	HMIC Peel 2016 Inspection – Efficiency Summary (Paper)	D. Tedds
15/12/12/16	HMIC Action Plan Summary (Paper)	D. Tedds
16/12/12/16	SSI Assurance and Action Plan (Paper)	D. Tedds
17/12/12/16	Members Points <i>The Chair has requested that members be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items, E.G. StraDA.</i>	Chair
18/12/12/16	AOB	All
19/12/12/16	Date, Time and location of next meeting. The next meeting will take place in March 2017 – Date to be confirmed.	

Attendees

Audit Committee Members

	Name:	Capacity:
Expected Attendance:	John Vereker (JV)	Chair
	Adrian Blackshaw (AB)	Vice Chair
	Lynne Duffy (LD)	
	Martin King (MK)	
	Irene Mortimer (IM)	

Offices of the Police and Crime Commissioner

	Name:	Capacity:
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Expected Attendance:	Andy Champness	Chief Executive
	Elizabeth Hall (EH)	Treasurer, Warwickshire/West Mercia
	Tracey Onslow (TO)	Deputy Police & Crime Commissioner, West Mercia

Force

	Name:	Capacity:
Expected Attendance:	Jeff Carruthers,	Head of Accountancy & Financial Services
	Heather Costello (HC)	Director of Finance, Warwickshire & West Mercia
	Martin Jelley	Chief Constable, Warwickshire
	Chris Singer	T/Deputy Chief Constable, West Mercia
	Debbie Tedds	Ch. Supt. Strategic Service Improvement
	Mark Travis	T/Ch. Supt. Delivery Lead, Change Programme

Internal Audit

	Name:	Capacity:
Expected Attendance:	Garry Rollason (GR)	Internal Auditor, Warwickshire

External Audit

	Name:	Capacity:
Expected Attendance:	Joan Barnett (JB)	Grant Thornton
	John Gregory	Grant Thornton

	Name:	Capacity:
Apologies:	Anthony Bangham (AB)	Chief Constable, West Mercia
	John Campion	Police & Crime Commissioner, West Mercia
	Karen Manners	Deputy Chief Constable, Warwickshire
	Philip Seccombe	Police & Crime Commissioner, Warwickshire
	Jackie Sparkes (JS)	Internal Auditor, West Mercia