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## Warwickshire and West Mercia Joint Audit Committee Meeting Agenda

Date:	Thursday 11 <sup>th</sup> January 2018
Time:	14:00
Location:	Willison Room, Hindlip
Chair:	Lynne Duffy
Minute Taker:	Alison Rixom

***Refreshments will be available.***

### Items for Discussion

No	Item	Lead
01/11/01/18	Attendance/Apologies	Chair
02/11/01/18	<b>Committee Members' Declaration of Personal Prejudicial Interests.</b> <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i>	Chair
03/11/01/18	<b>Minutes of the meeting of 18<sup>th</sup> September 2017 and any matters arising.</b> (Paper)	Chair
04/11/01/18	<b>Transformation Programme Update</b> (Verbal)	J O'Sullivan
05/11/01/18	<b>External Audit – Progress Report</b> (Paper) <i>To consider the progress report from Grant Thornton on informing the external audit.</i>	A Walling / J Barnett
06/11/01/18	<b>Internal Audit Report</b> (Paper) <i>To consider the report from Internal Auditor on progress made.</i>	G Rollason
07/11/01/18	<b>Treasury Management mid-year Report</b> (Paper) <i>To receive and comment on the mid-year report on Warwickshire and West Mercia's treasury management activities during</i>	L. Hall / S. Ansell



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	<i>2017/18</i>	
08/11/01/18	<b>Review of Minimum Revenue Provision</b> (Paper)	L. Hall / S. Ansell
09/11/01/18	<b>OPCC Risk Register</b> (Paper) <i>To review the presented Risk Register for the OPCC.</i>	S Ansell
10/11/01/18	<b>Analyst and Service Improvement (ASI) Audit and Assurance Schedule 2017-18</b> (Paper)	B Smith
11/11/01/18	<b>Monitoring and Assurance Recommendations Update (ASI)</b> (Paper)	B. Smith
12/11/01/18	<b>HMIC Action Plan Summary</b> (Paper)	B Smith
13/11/01/18	<b>Members Points</b> <i>The Chair has requested that members be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items.</i>	Chair
14/11/01/18	<b>AOB</b>	All
15/11/01/18	<b>Date, Time and location of meetings for 2018/19.</b>  Monday 19th March 2018, 2pm – Conference Room, Leek Wootton Monday 30 <sup>th</sup> July 2018, 2pm, Allsop Room, Hindlip Wednesday 17 <sup>th</sup> October 2018, 2pm, Leek Wootton, venue to be confirmed. Monday 21 <sup>st</sup> January 2019, 2pm Willison Room	

## Restricted Items.

No	Item	Lead
16/11/01/18	<b>Alliance Risk Register</b> (Paper) <i>To review the presented Risk Registers for the Forces. The committee will go into private session to discuss the papers for this item.</i>  <b>NOT FOR PUBLICATION</b>	B Smith

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### Attendees Audit Committee Members

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Lynne Duffy (LD)	Chair
	John Anderson (JA)	
	Dr. Sanjay Bhasin (SB)	
	Alan Day (AD)	
	Martin King (MK)	
	Gavin McArthur (GMcA)	

### Offices of the Police and Crime Commissioner

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Sara Ansell (SA)	Head of Finance, OPCC
	Andy Champness (AC)	Chief Executive, West Mercia PCC
	Tracey Onslow (TO)	Deputy Police & Crime Commissioner, West Mercia
	Philip Seccombe (PS)	Police & Crime Commissioner, Warwickshire
	Robert Tromans (RT)	DPCC for Warwickshire

### Force

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Amanda Blakeman (AMB)	DCC West Mercia Police
	Heather Costello (HC)	Director of Finance, Warwickshire & West Mercia
	Martin Jelley (MJ)	Chief Constable, Warwickshire
	Mike Kaine (MK)	Head of Accounting Services
	Ben Smith (BS)	Supt. Analysis and Service Improvement

### Internal Audit

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Garry Rollason (GR)	Internal Auditor, Warwickshire
	Jacqueline Sparkes (JS)	Internal Auditor, West Mercia

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### **External Audit**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Alex Walling (AW)	Grant Thornton
	Joan Barnett (JB)	Grant Thornton

	<b>Name:</b>	<b>Capacity:</b>
<b>Apologies:</b>	Anthony Bangham (AB)	Chief Constable, West Mercia
	John Campion (JC)	Police & Crime Commissioner, West Mercia
	Jeff Carruthers (JC)	Head of Accountancy & Financial Services
	Elizabeth Hall (EH)	Treasurer, Warwickshire/West Mercia
	Neil Hewison (NH)	Chief Executive, Warwickshire PCC
	Karen Manners (KM)	Deputy Chief Constable, Warwickshire

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