

**RECORD OF DECISION**

**TITLE**

**Worcester Police Station Partial Refurbishment and Security Works**

Ref: PCC/D/2018/18

**EXECUTIVE SUMMARY**

The National Probation Service (NPS) is to co-locate its Worcester Office to the Worcester Castle Street Police Station to improve inter-agency working, effectiveness and efficiency. Refurbishment and works to some floors are required to create the additional capacity and a modern working environment. The security and door access system requires upgrading to allow multi agency staff access to appropriate areas whilst maintaining building security.

**PROPOSAL**

To undertake a scheme of works to Worcester Police Station to reconfigure some floors to provide more efficient use of the available space. This extra accommodation capacity will allow the NPS to relocate to the building vacate their existing premises. The Ministry of Justice (MoJ) will meet the costs attributed to the NPS element of the project amounting to approximately 70% of the total.

The West Mercia Police and Crime Commissioner (WMPCC) will be the Contract Client.

**APPROVAL OF  
West Mercia Police and Crime Commissioner**

I hereby approve the above proposal.

Signed



## **PART 1 – NON-CONFIDENTIAL/EXEMPT FACTS AND FIGURES**

### **SUPPORTING REPORT**

The co-location of NPS with West Mercia Police is part of a wider programme to encourage closer working and service improvement for clients.

The benefits are wide ranging and include:-

- Efficiency savings through co-location with partners.
- Improve information transfer to ensure clients receive an efficient service.
- Substantial reduction of Health & Safety risks to staff and visitors.
- Modernisation of facilities to support agile working and new technology.
- Installation of energy efficient plant and equipment to reduce power consumption and carbon emissions.

### **FINANCIAL COMMENTS**

This total project costs work will be funded from the 2018/19 Capital Programme. The MoJ pro-rata contribution will be recharged for payment within the 2018/19 financial year. NPS will pay a pro-rata service charge to cover annual running costs.

### **LEGAL CONSIDERATIONS**

By virtue of schedule 11, paragraph 14 of the Police Reform and Social Responsibility Act 2011 the Police and Crime Commissioner may do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of commissioner. That includes: entering into contracts and other agreements (whether legally binding or not) and acquiring and disposing of property (including land).

### **PUBLIC ACCESS TO INFORMATION**

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the West Mercia Commissioner's website. Any facts and advice that should not be made automatically available on request are not included in Part 1 but instead in a separate Part 2 report.

### **OFFICER APPROVAL**

**Chief Executive**

Signature .....

Date: 17<sup>th</sup> August 2018