



WEST MERCIA PCC: DISCLOSURE LOG RESPONSE TO REQUEST

Reference: 2018 – 163
Date of response 01st March 2018

FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST

Freedom of Information Request.

Dear Sir or Madam,

Under the FOI Act please can you let me know what software your organisations uses to handle press releases/media enquiries.

Response.

Dear Sir,

Standard Microsoft Office programmes are the only software used within the Office of the Police and Crime Commissioner for media releases and requests. Media requests are logged in Microsoft Excel. Media releases are produced in Microsoft Word.

Yours sincerely,

FOI Officer

Complaints

If you think that the Police and Crime Commissioner has failed to supply information in accordance with the publication scheme, then you should write in the first instance, to the:

Chief Executive, OPCC – West Mercia, Hindlip Hall, Worcester. WR3 8SP

The PCC will aim to deal with your complaint within 10 working days. If you are dissatisfied with the response you can ask for the matter to be internally reviewed. Internal reviews will be completed promptly and a response given to you within 20 working days of your further request.

If, after the internal review, you remain dissatisfied, then you can complain to the Information Commissioner (Office of the Information Commissioner), Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF).