

**RECORD OF DECISION**

**TITLE**

HWFRS Co-location at Hindlip HQ – New Lease

Ref: PCC/D/2018/18

**EXECUTIVE SUMMARY**

Hereford and Worcester Fire Authority wish to co-locate the HQ of Hereford & Worcester Fire and Rescue Service (HWFRS) at West Mercia Police HQ, Hindlip. This will improve inter-agency working, effectiveness and efficiency. Refurbishment and works to some floors are required to create the additional capacity and a modern working environment. Hereford and Worcester Fire Authority will take a lease of the required areas of Hindlip HQ to facilitate this co-location opportunity.

**PROPOSAL**

To grant a 125 year lease to Hereford and Worcester Fire Authority and undertake a scheme of works to facilitate more efficient use of the available space at Hindlip HQ. Relocation to Hindlip will allow HWFRS to vacate their existing building at Kings Court and reduce their overall accommodation costs.

**APPROVAL OF  
West Mercia Police and Crime Commissioner**

I hereby approve the above proposal.

Signed



## PART 1 – NON-CONFIDENTIAL/EXEMPT FACTS AND FIGURES

### SUPPORTING REPORT

The co-location of HWFRS with West Mercia Police is part of a wider programme to encourage closer working within the public sector and to drive service efficiency and improvement for communities.

The benefits are wide ranging and include:-

- Efficiency savings through co-location with partners.
- Improve information transfer to ensure clients receive an efficient service.
- Substantial reduction of Health & Safety risks to staff and visitors.
- Modernisation of facilities to support agile working and new technology.
- Installation of energy efficient plant and equipment to reduce power consumption and carbon emissions.

### FINANCIAL COMMENTS

The total project costs work will be funded from the 2018/19 Capital Programme with a pro-rata contribution from HWFRS.

### LEGAL CONSIDERATIONS

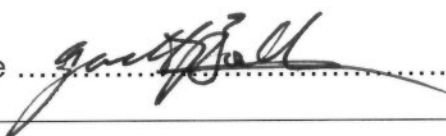
By virtue of schedule 11, paragraph 14 of the Police Reform and Social Responsibility Act 2011 the Police and Crime Commissioner may do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of commissioner. That includes: entering into contracts and other agreements (whether legally binding or not) and acquiring and disposing of property (including land).

### PUBLIC ACCESS TO INFORMATION

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the West Mercia Commissioner's website. Any facts and advice that should not be made automatically available on request are not included in Part 1 but instead in a separate Part 2 report.

### OFFICER APPROVAL

**Assistant Chief Executive**

Signature .....  .....

Date: 22<sup>nd</sup> October 2018