

RECORD OF DECISION

TITLE

Much Wenlock SNO Co-location Project

Ref: PCC/D/2019/14

EXECUTIVE SUMMARY

The opportunity has arisen for the Much Wenlock Safer Neighbourhood Team to share the facilities at the newly refurbished Much Wenlock Fire Station.

This will make more efficient use of accommodation within public ownership and reduce running costs.

The current premises are leased and can be returned to the landlord.

PROPOSAL

The Safer Neighbourhood Team will use an office at the Fire Station and have access to secured IT equipment.

The existing premises be returned to the landlord.

The Strategic Estates Manager be authorised to terminate the current lease and conclude the exit process.

**APPROVAL OF
West Mercia Police and Crime Commissioner**

I hereby approve the above proposal.

Signed



PART 1 – NON-CONFIDENTIAL/EXEMPT FACTS AND FIGURES

SUPPORTING REPORT

The adopted Estates Management Strategy gives commitments that we will review all of our property assets and seek opportunities to collocate with willing partners to make more efficient use of premises.

The OPCC currently holds a lease of office premises and a garage at Smithfield Road, Much Wenlock for a term of 7 years from 23/01/2017 at a peppercorn rent. The lease is on internal repairing terms and includes an option for the tenant to terminate at any time subject to provision of 6 months' notice.

The premises at Smithfield Road are underused. Proposals for the Safer Neighbourhood Team at Much Wenlock to use the nearby Fire Station as a drop in welfare facility form part of the approved estate rationalisation programme for West Mercia. These proposals will enable the release of underused leasehold accommodation producing revenue savings of circa £10,000 p.a.

It has been agreed with Shropshire Fire and Rescue Service that following its refurbishment officers from the Safer Neighbourhood team may use the Fire Station as a drop in welfare facility and that a separate SNT base will not be required.

FINANCIAL COMMENTS

Savings amount to approximately £10,000 per annum.

LEGAL CONSIDERATIONS

By virtue of schedule 11, paragraph 14 of the Police Reform and Social Responsibility Act 2011 the Police and Crime Commissioner may do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of commissioner. That includes: entering into contracts and other agreements (whether legally binding or not) and acquiring and disposing of property (including land).

Occupation is permitted under the General Co-location Agreement with Shropshire Fire and Rescue Service.

PUBLIC ACCESS TO INFORMATION

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the West Mercia Commissioner's website. Any facts and advice that should not be made automatically available on request are not included in Part 1 but instead in a separate Part 2 report.

OFFICER APPROVAL

Chief Executive

Signature *Andy Chapman*

Date: 2nd April 2019