

RECORD OF DECISION

Hindlip Refurbishment Works

Ref: PCC/D/2019/22

EXECUTIVE SUMMARY

The use of Hindlip Park has evolved over recent years. Some aspects of the fabric of the buildings have become tired and signage is not as clear as it should be. The arrival of the Hereford and Worcester Fire and Rescue Service also places new requirements on some of the more accessible parts of the Park.

The purpose of the refurbishment is to enhance the experience when visiting Hindlip Park of both visitors and users. The experience for both sets of individuals needs to be enhanced so that visitors find a welcoming, but secure site.

Conference and meeting facilities will also be modernised to enable new technology to be adopted.

Works to enhance the security of the site will also be undertaken.

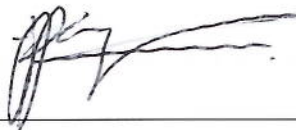
PROPOSAL

To instruct the chosen contractors to refurbish and redecorate the Reception, Ground Floor Meeting Rooms and Common Areas within Hindlip Hall together with various external works.

**APPROVAL OF
West Mercia Police and Crime Commissioner**

I hereby approve the above proposal.

Signed



PART 1 – NON-CONFIDENTIAL/EXEMPT FACTS AND FIGURES

SUPPORTING REPORT

The purpose of the refurbishment is to enhance the experience when visiting Hindlip Park of both visitors and users. The experience for both sets of individuals needs to be enhanced so that visitors find a welcoming, but secure site. The proposals will:

- Improve site security and control measures.
- Improve information transfer to visitors and operational staff alike throughout external and internal areas of the site.
- Remodel and upgrade the main hall reception area, corporate meeting rooms and publically accessible areas.
- Disability Independent Advisory Group (DIAG) have been consulted on the proposals and their recommendations incorporated in the design.

The improvements above aim to improve the visitor and user experience by reflecting a modern, inviting and engaging atmosphere through site wide corporate branding, wayfinding signage and physical improvements.

A program of works and detailed costings are contained in the separate Part 2.

FINANCIAL COMMENTS

The estimated total costs of £750k will be funded from the allocated capital budget. The estimated project management will be £40k. In addition there are enabling works of approximately £200k. These costs total £1m. Currently there is a provision of £1.49m in the 2019/20 capital programme for this scheme.

A number of contractors have provided costs within each discipline to obtain competitive costs and these costs have been interrogated and verified as acceptable by cost consultants and Place Partnership Limited.

LEGAL CONSIDERATIONS

By virtue of schedule 11, paragraph 14 of the Police Reform and Social Responsibility Act 2011 the Police and Crime Commissioner may do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of commissioner. That includes: entering into contracts and other agreements (whether legally binding or not) and acquiring and disposing of property (including land).

Legal considerations relating to listed building status of the building have been addressed with the appointed Local Conservation Officer.

PUBLIC ACCESS TO INFORMATION

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the West Mercia Commissioner's website. Any facts and advice that should not be made automatically available on request are not included in Part 1 but instead in a separate Part 2 report.

OFFICER APPROVAL

Chief Executive Officer

Signature *Andy Chapman* Date *16th July 2019*

