

**RECORD OF DECISION**

**TITLE**

**Pontesbury SNO Co-location Project**

Ref: PCC/D/2019/28

**EXECUTIVE SUMMARY**

The opportunity has arisen to relocate the Pontesbury Safer Neighbourhood Office to the newly constructed Pontesbury Community Hub owned by the Parish Council.

This will make more efficient use of accommodation within public ownership and reduce running costs for the both parties.

The existing SNO utilises a converted semi-detached house which is no longer operationally suitable. This will be returned to residential use and offered for sale on the open market.

There are remote garages that will be considered for separate disposal.

**PROPOSAL**

To relocate Pontesbury SNO to the Pontesbury Community Hub.

To dispose of the existing SNO premises on the open market.

To dispose of the garages separately if demand is identified.

**APPROVAL OF  
West Mercia Police and Crime Commissioner**

I hereby approve the above proposal.

Signed.....

Date: 18 July 2019

## **PART 1 – NON-CONFIDENTIAL/EXEMPT FACTS AND FIGURES**

### **SUPPORTING REPORT**

The existing Police Station at Pontesbury comprises a semi-detached house that has been extended slightly to form a reception area. There are also separate garages that could be disposed of individually

The current accommodation is outdated and is significantly in excess of current operational requirements.

The adopted Estates Management Strategy gives commitments that:  
“We will review all of our property assets and seek opportunities to collocate with willing partners to make more efficient use of premises

We will explore alternative uses for redundant sites or dispose of them to reduce running costs.

We will look to occupy only those assets necessary to support a modern police service.”

The accommodation is situated on the ground floor and can provide a general office, interview room, dedicated data/ server room, WC and welfare facilities plus parking spaces. This meets the operational needs of the Police in Pontesbury.

A Part 2 report contains additional financial and supporting information.

### **FINANCIAL COMMENTS**

The project will save annual revenue costs of £??

Capital cost will be approximately £2,500 which equates to a payback period of approximately?? months. These will be funded from the approved Capital Budget for SNO Relocation.

The disposal of both the building and garages will generate a capital receipt.

### **LEGAL CONSIDERATIONS**

By virtue of schedule 11, paragraph 14 of the Police Reform and Social Responsibility Act 2011 the Police and Crime Commissioner may do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of commissioner. That includes: entering into contracts and other agreements (whether legally binding or not) and acquiring and disposing of property (including land)

**PUBLIC ACCESS TO INFORMATION**

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the West Mercia Commissioner's website Any facts and advice that should not be made automatically available on request are not included in Part 1 but instead in a separate Part 2 report

**OFFICER APPROVAL**

**Chief Executive**

Signature ... *A. De Croux* .....

Date. <sup>18<sup>th</sup> July</sup> ~~1<sup>st</sup> April~~ 2019