

Actions arising from discussion 23/4/19

Following an informal without prejudice meeting on 23rd April 2019

The 2 teams are to jointly produce:

- a single design and delivery matrix, using common nomenclature by 8/5/19; West Mercia are to share their Services to Policing equivalent design and delivery matrix
- a full business cases for the following functions by 8/5/19:
 1. FLU hosted by West Mercia
 2. Vehicle recovery, alarms and abnormal loads hosted by Warwickshire
 3. Internal vetting hosted by Warwickshire
 4. Central forensics services hosted by West Mercia
 5. File Storage hosted by West Mercia
 6. CJ to be shared
 7. Payroll procurement and transactional HR to be hosted by West Mercia, with Warwickshire to provide their desired service specification
 8. Systems administration to be shared (moving to stand alone)
- Transition plans for all functions predicted to be capable of transition by October 19, including timelines and **estimated** costs **for both parties** by 13/5/19
- Programme plan, timescales and outline costs for separation of IT by 13/5/19
- Protocol for treatment of staff in managing transitions by 13/5/19
- Transition plans for all other functions by 10/6/19.

Chief Execs and DCCs to draft governance arrangements by 8/5/19