

RESTRICTED

Rev 10/13
Page 1 of 4

West Mercia Joint Audit & Standards Committee Meeting Agenda

Date:	Tuesday 7 th April 2020
Time:	10:30
Location:	As a dial-in meeting
Chair:	Lynne Duffy, Chair
Minute Taker:	Alison Rixom

--

Items for Discussion

No	Item	Lead
01/07/04/20	Attendance/Apologies	Chair
02/07/04/20	Committee Members' Declaration of Personal Prejudicial Interests. <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i>	Chair
03/07/04/20	Minutes of the meeting of the meeting held on the 26th February 2020 and any matters arising. (Paper) <i>To go through the minutes for accuracy and actions updates.</i>	Chair
04/07/04/20	External Auditors – Progress Report (Verbal Update). <i>To consider the progress report.</i>	A.Walling/L.Griffiths
05/07/04/20	External Audit – 2019/20 External Audit Fee Letters (Verbal update). <i>To consider the external audit fee letters for West Mercia.</i>	A.Walling/L.Griffiths/L.Hall



RESTRICTED

Rev 10/13
Page 2 of 4

06/07/04/20	Internal Audit – Plan for 2020/21 (Papers) <i>Consider the presented Internal Audit Plan for 2020/21.</i>	P.Clarke
07/07/04/20	Internal Audit – Progress against 2019/2020 Internal Audit Plan (Papers) <i>Consider the presented progress against 2019/2020 Internal Audit Plan.</i>	P.Clarke
08/07/04/20	West Mercia PCC Annual Governance Statement - Draft (Paper). <i>To consider and agree the presented Annual Governance Statement.</i>	L.Hall
09/07/04/20	OPCC Strategic Risk Register (Paper). <i>To review the presented Risk register for the PCC.</i>	L.Hall
10/07/04/20	West Mercia Risk Map (open) (Paper). <i>To review the presented Risk Map for the Force.</i>	E.Peberdy/T.Power
11/07/04/20	Standards Update (Paper). <i>To consider the presented Standards Update report.</i>	L.Hall
12/07/04/20	Members Points <i>The Chair has requested that members be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items.</i>	Chair
13/07/04/20	AOB Proposed dates for 2020 FY meetings for agreement. <ul style="list-style-type: none"> - 9th July 2020 @ 14:00 – 16:00, Hindlip Hall. - 2nd September 2020 @ 10:00 – 12:30, Hindlip Hall. - 26th November 2020 @ 14:00 – 16:00, Hindlip Hall. - 12th January 2021 @ 10:00 – 12:30, Hindlip Hall - 30th March 2021 @ 10:00 – 12:30, Hindlip Hall. 	Chair

RESTRICTED

RESTRICTED

Rev 10/13
Page 3 of 4

14/07/04/20	Next Meeting. 27 th July 2020, 14:00, Willison Rm, Hindlip Hall.	Chair
-------------	---	-------

RESTRICTED

RESTRICTED

Rev 10/13
Page 4 of 4

Attendees Audit Committee Members

	Name:	Capacity:
Expected Attendance:	Lynne Duffy (LD)	Chair
	Alan Day (AD)	Committee Member
	Pierre de Carteret (PC)	Committee Member

Offices of the Police and Crime Commissioner

	Name:	Capacity:
Expected Attendance:	Tracey Onslow (TO)	Deputy Police & Crime Commissioner, West Mercia
	Liz Hall (LH)	Treasurer, OPCC's Warwickshire and West Mercia

Force

	Name:	Capacity:
Expected Attendance:	Richard Muirhead (RM)	Chief Finance Officer
	Anthony Bangham (AB)	Chief Constable, West Mercia
	Elaine Peberdy (EP)	Head of Knowledge & Information Management

Internal Audit

	Name:	Capacity:
Expected Attendance:	Paul Clarke (PC)	Internal Auditor, West Mercia
	Chris Norton (CN)	Internal Auditor, West Mercia

External Audit

	Name:	Capacity:
Expected Attendance:	Alex Walling (AW)	Grant Thornton

	Name:	Capacity:
Apologies:	Andy Champness (AC)	CEO West Mercia, OPCC
	John Campion (JC)	PCC, West Mercia
	Julian Moss (JM)	DCC, West Mercia
	Dawn Nichol (DN)	Committee Member

RESTRICTED