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West Mercia Joint Audit & Standards Committee Meeting Agenda

Date:	Tuesday 30 th March 2021
Time:	10:00 – 12:30
Location:	Zoom
Chairman:	Lynne Duffy, Chairman
Minute Taker:	Rachael Thorold

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Items for Discussion

No	Item	Lead
01/30/03/2021	Attendance/Apologies.	Chairman
02/30/03/2021	Committee Members' Declaration of Personal Prejudicial Interests. <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i>	Chairman
03/30/03/2021	Minutes of the meeting of the meeting held on the 26th November 2020 and any matters arising. (Paper) <i>To go through the minutes for accuracy and actions updates.</i>	Chairman
04/30/03/2021	External Audit - The role of the audit committee and External Audit (Presentation) <i>Training session for the audit committee on the role of audit committee.</i>	J.Murray /A.Reid
05/30/03/2021	External Audit – 2019/20 Annual Audit opinion. (Paper) <i>External Auditors to provide 2019/20 Annual Audit Opinion for consideration by the Committee.</i>	J.Murray /A.Reid



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06/30/03/2021	External Auditors – Audit Progress Report. (Paper) <i>To consider and note the audit progress report. To consider and note the audit findings report from Grant Thornton on their audit findings.</i>	J.Murray /A.Reid
07/30/03/2021	Internal Audit – The roles and responsibilities of internal audit (Presentation) <i>Training session on the roles and responsibilities of the internal audit team for information.</i>	P.Clarke
08/30/03/2021	Internal Audit Plan 2021/22 (Paper) <i>To consider the proposed Internal Audit Plan for 2021/22 audit year, audit charter and Service Level Agreement from the Internal Auditor</i>	P.Clarke
09/30/03/2021	Internal Audit Progress Report. (Paper). <i>To consider the report from Internal Auditor on progress made.</i>	P.Clarke
10/30/03/2021	Corporate Governance framework (Paper) <i>To consider the update on changes proposed to the Corporate Governance Framework</i>	L.Hall
11/30/03/2021	Treasury Management strategy (Paper) <i>To consider the presented Treasury Management report.</i>	L.Hall
12/30/03/2021	HMIC Inspections/Assurance Activities Update (Paper) <i>To consider the presented HMIC Inspections update.</i>	E.Peberdy
13/30/03/2021	OPCC Risk Register. (Paper) <i>To review the presented Risk Register for the OPCC.</i>	L.Hall
14/30/03/2021	Ethics and Standards Update (Paper) <i>To consider and note the presented update report on Ethics and Standards.</i>	L.Hall
15/30/03/2021	Members Points. (No papers) <i>The Chairman has requested that members</i>	Chairman

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	<i>be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items.</i>	
16/30/03/2021	Next Meeting. (No Paper). TBC	Chairman

Restricted Items.

No	Item	Lead
17/30/03/2021	WMP Risk Register (Paper). <i>To review the presented Risk Register for the WMP</i>	E.Peberdy

Attendees

Audit Committee Members

	Name:	Capacity:
Expected Attendance:	Lynne Duffy (LD)	Chairman
	Alan Day (AD)	Vice Chairman, Committee Member
	Pierre de Carteret (PC)	Committee Member
	Valerie Reynolds (VR)	Committee Member
	Anthony Dipple (AD)	Committee Member

Offices of the Police and Crime Commissioner

	Name:	Capacity:
Expected Attendance:	Tracey Onslow (TLO)	Deputy Police & Crime Commissioner, West Mercia
	Andy Champness (AC)	CEO, West Mercia
	Liz Hall (LH)	Treasurer, West Mercia
	Paul Benfield (PB)	Finance Manager, West Mercia

Force

	Name:	Capacity:
Expected Attendance:	Julian Moss (JM)	DCC, West Mercia
	Richard Muirhead (RM)	Chief Finance Officer
	Elaine Peberdy (EP)	Head of Audit, Risk and Compliance

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Internal Audit

	Name:	Capacity:
Expected Attendance:	Paul Clarke (PC)	Internal Auditor, West Mercia
	David Ashley (DA)	Internal Auditor, West Mercia

External Audit

	Name:	Capacity:
Expected Attendance:	Jackson Murray (JM)	Grant Thornton
	Andy Reid (AR)	Grant Thornton

	Name:	Capacity:
Apologies:		

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