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West Mercia Joint Audit & Standards Committee Meeting Agenda

Date:	Thursday 26 th November 2020
Time:	14:00
Location:	Dial-in only meeting; <ul style="list-style-type: none">• Bridge: 01905718929• PIN: 237697
Chairman:	Lynne Duffy, Chairman
Minute Taker:	Rachael Thorold

Items for Discussion

No	Item	Lead
01/26/11/2020	Attendance/Apologies.	Chairman
02/26/11/2020	Committee Members' Declaration of Personal Prejudicial Interests. <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i>	Chairman
03/26/11/2020	Minutes of the meeting of the meeting held on the 9th July 2020 and any matters arising. (Paper) <i>To go through the minutes for accuracy and actions updates.</i>	Chairman
04/26/11/2020	External Auditors – Audit Progress Report. (Paper) <i>To consider and note the audit progress report. To consider and note the audit findings report from Grant Thornton on their audit findings.</i>	A.Walling/L.Griffiths



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05/26/11/2020	External Auditors – Audit Findings Report. (Paper) <i>To consider and note the audit findings report from Grant Thornton on their audit findings.</i>	A.Walling/L.Griffiths
06/26/11/2020	Audited Statement of Accounts 2019/2020. (paper to follow) <i>To consider the presented draft audited Statement of Accounts 2019/2020.</i>	L.Hall/R. Muirhead
07/26/11/2020	Audited Annual Governance Statements 2019/2020. (Paper to follow) <i>To consider the presented draft audited Annual Governance Statements 2019/2020.</i>	L.Hall/R.Muirhead
08/26/11/2020	Letters of Representation. (Paper to follow) <i>To consider the draft letter of representation.</i>	L.Hall/R.Muirhead
09/26/11/2020	External Audit Fees 2018/19. (verbal update). <i>To consider and note the presented audit fees for 2018/19.</i>	L.Hall
10/26/11/2020	The Redman Review. (Paper) <i>To consider and note the Redman Review.</i>	L.Hall/P.Benfield
11/26/11/2020	Internal Audit – Annual Progress Report. (Paper). <i>To consider the report from Internal Auditor on annual progress made.</i>	P.Clarke
12/26/11/2020	Internal Audit Progress Report. (Paper). <i>To consider the report from Internal Auditor on progress made.</i>	P.Clarke
13/26/11/2020	OPCC Risk Register. (Paper) <i>To review the presented Risk Register for the OPCC.</i>	L.Hall/P.Benfield
14/26/11/2020	Ethics and Standards Update (Paper) <i>To consider and note the presented update report on Ethics and Standards.</i>	L.Hall
15/26/11/2020	WMP Risk Register (paper). <i>To review the presented Risk Register for the WMP (in the closed session).</i>	E.Peberdy

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16/26/11/2020	Members Points. (No papers) <i>The Chairman has requested that members be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items.</i>	Chairman
17/26/11/20	Next Meeting. (No Paper). The next meeting will be held on the 30th March 2021, 10:00 – 12:30, Hindlip Hall, Room TBC	Chairman

Restricted Items.

No	Item	Lead
18/26/11/2020	WMP Risk Register (Paper). <i>To review the presented Risk Register for the WMP</i>	E.Peberdy

Attendees

Audit Committee Members

	Name:	Capacity:
Expected Attendance:	Lynne Duffy (LD)	Chairman
	Alan Day (AD)	Vice Chairman, Committee Member
	Pierre de Carteret (PC)	Committee Member

Offices of the Police and Crime Commissioner

	Name:	Capacity:
Expected Attendance:	John Campion (JPC)	Police & Crime Commissioner, West Mercia
	Tracey Onslow (TLO)	Deputy Police & Crime Commissioner, West Mercia
	Andy Champness (AC)	CEO, West Mercia
	Liz Hall (LH)	Treasurer, West Mercia
	Paul Benfield (PB)	Finance Manager, West Mercia

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	Name:	Capacity:
Expected Attendance:	Julian Moss (JM)	DCC, West Mercia
	Richard Muirhead (RM)	Chief Finance Officer
	Elaine Peberdy (EP)	Head of Audit, Risk and Compliance

Internal Audit

	Name:	Capacity:
Expected Attendance:	Paul Clarke (PC)	Internal Auditor, West Mercia
	David Ashley (DA)	Internal Auditor, West Mercia

External Audit

	Name:	Capacity:
Expected Attendance:	Alex Walling (AW)	Grant Thornton
	Laurelin Griffiths (LG)	Grant Thornton

	Name:	Capacity:
Apologies:		

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