



Commissioner's Community Fund - Road Safety (CCF SR) 2022-23

Aim

The Police and Crime Commissioner (PCC) wants to ensure that Local Policing Superintendents have access to resources to support local road safety initiatives contributing towards the delivery of the Safer West Mercia Plan.

Policy

1. All applications will be subject to completion of the CCF Road Safety form to include supporting documentation where applicable.
2. Superintendents will need to demonstrate support for the proposal, which should then be sent to the Office of the Police and Crime Commissioner (OPCC) for formal approval.
3. The Superintendents will seek guidance from the West Mercia Road Safety team on proposals within the application. Requests should be submitted to the Road Safety Inbox Roadsafety1@westmercia.police.uk
4. Value for money should always be sought by the Superintendent.
5. No spend should be incurred on any initiative before PCC approval is given.
6. There is no upper or lower limit to an application, but applications over £5,000 need to be discussed with a PCC Commissioning Officer.
7. The installation of road signs, speed indicator devices, vehicle activated signs and street furniture must be supplemented with evidence of authorisation from the local authority. This should also include an ordinance survey or similar map detailing the location of any agreed fixtures endorsed by the relevant Highways Authority.
8. Any signs with data collection will only provide reference data for the applicant and the local SNT and cannot be used to challenge the Road Safety Camera Enforcement Team who use calibrated equipment designed to operate covertly alongside roads with a perceived speed issue.
9. All applications should be supported by valid quotation(s) where applicable.
10. The application form will be forwarded by the Commissioning team to the force for processing, including raising relevant orders, payments and financial monitoring.
11. The PCC will require the supplied monitoring reports to be completed and returned to the PCC's office once the project has been completed.
12. There will be no commitment to renew, increase or continue funding beyond the approved terms.
13. The release and management of the funds will be subject to the [terms and conditions](#).
14. Any funding not spent by the end of the financial year (31 March) must be returned to the PCC's office.

Important

The budget can only be utilised for projects which are not already funded by the UK taxpayer. For example:

15. Road safety awareness campaigns
16. Enhanced road safety initiatives, over and above operational policing
17. Targeted road safety education
18. Targeted road safety training
19. Extending community speed watch areas
20. Purchase of equipment used to promote or facilitate road safety for use by the public (outside of operational policing)

The budget can't be utilised for:

- Policing equipment for which there is already an allocated force budget.
- Statutory road engineering projects (which would normally be funded by the local authority).
- Police enforcement activity (which is funded by the Force).

Procedure

All suitable requests will be subject to a CCF Road Safety application and will follow this procedure:

1. The grant recipient will complete the appropriate [CCF Road Safety form](#) and submit it to their local Superintendent.
2. If the Superintendent is in agreement, the completed application will be sent to grants@westmercia.police.uk for processing.
3. If approved by the PCC, the grant recipient, the relevant Superintendent and Force finance contact will be notified.
4. The Force finance officer will allocate a grant reference number, will update the CCF financial year monitoring report template and will facilitate the ordering and payment process for the initiative.
5. On the first working day of every month, the PCC will be provided with an up to date version of the monitoring report from Force Finance, also triggering the update of the PCC engagement sheets
6. Each initiative will be relayed to the Communications and Engagement team who, working in partnership with the Superintendent, may decide to promote the grant.