

# West Mercia Police and Crime Commissioner Review Form

### **Using this form**

Please use this form if you are unhappy about the outcome of your complaint. **The Police and Crime Commissioner must receive your review within 28 days from the day after the date stated on your outcome letter from West Mercia Police**. For example, if your letter is dated 1<sup>st</sup> April, you have to make sure we receive your request for a review by 29<sup>th</sup> April.

### **Accessibility**

If it is difficult for you to use this form or this service for example, if English is not your first language or you have a disability then please contact us on the details provided below:

Telephone: 01905 331656

Email: opcc@westmercia.police.uk

If you require any adjustments to support you through the review system, please outline these below. For example, if you have a visual impairment, you may require written responses in larger text.

Accessibility / adjustments:

### What happens to the information in my review form?

The information you provide on this form will be entered into our systems. We may also need to pass the details of your review (including the content of this form) to West Mercia Police and / or an Independent Reviewer who will consider your review and make recommendations to the Police and Crime Commissioner.

If you have any concerns about your information being passed to the police or you require further information about how your data will be handled, please call us on 01905 331656. For information about how we handle your personal information, please read our privacy policy and notice at <a href="https://www.westmercia-pcc.gov.uk/website-policies/privacy-policy/">www.westmercia-pcc.gov.uk/website-policies/privacy-policy/</a>

#### Where to send this review form

Please submit the completed form to the Office of the Police and Crime Commissioner's office using the contact details below:

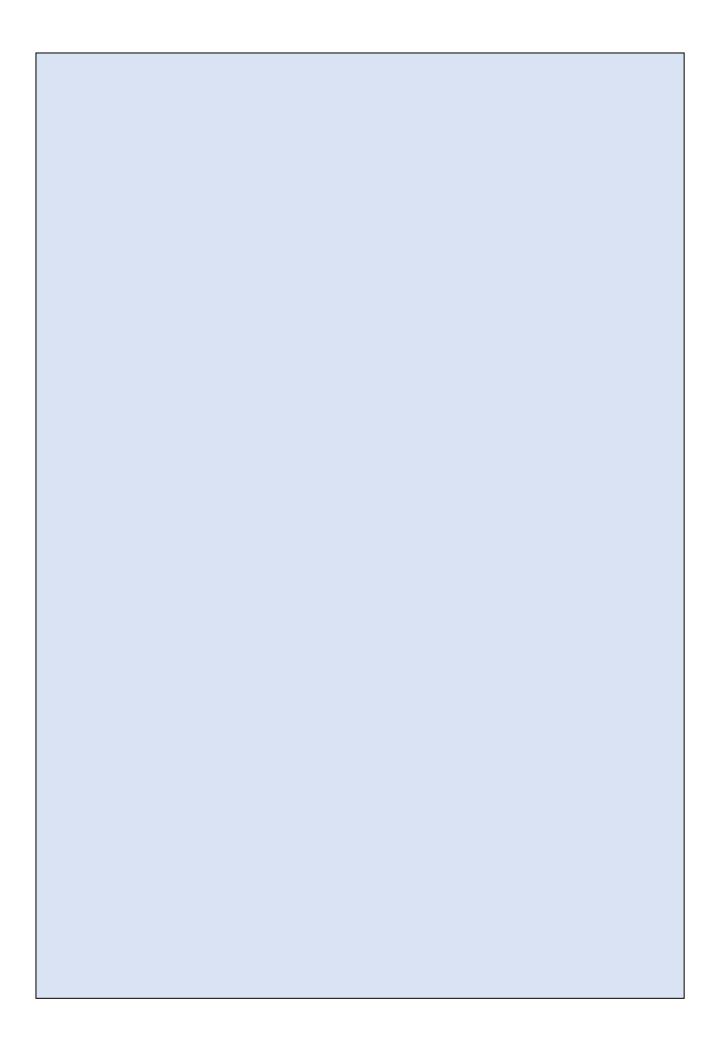
Email: opcc@westmercia.police.uk

Address: Complaint Reviews, Police and Crime Commissioner, West Mercia Police, Hindlip

Hall, Hindlip, Worcester, WR3 8SP

# 1. About You Title First name Last name Date of birth Postcode Address Email Telephone Preferred method of contact Are you requesting a review ☐Yes - Please complete Section 2 on behalf of someone else? □No - Please go straight to Section 3 2. Details of person on whose behalf you are applying for a review Please only complete this section if you are requesting a review on behalf of someone else. Relationship with appellant ☐ Legal representative ☐ Family ☐ Friend □ Other If other - specify relationship Title First name Last name Postcode Address Email Telephone Preferred method of contact Confirmation of authority to □ Confirmed request a review on appellant's behalf 3. Review Details Your force reference number should be on any correspondence you have had from the police. Organisation review against | West Mercia Police

Force reference number		
Was the complaint	☐ Yes	
investigated	□ No	
	☐ Don't know	
Please tell us why you would like to request a review about the outcome of your complaint:		
The police should try to find an outcome for your complaint which is reasonable and proportionate; you can ask for a review if you think they have not done that. To assist the reviewer, please explain why you think the outcome given to you was not reasonable and proportionate.		



### 4. Attachments

Where possible, please attach the final decision letter from West Mercia Police or any additional documents that are relevant to the review. The final decision letter from the police can help us process your review more quickly. Please number and list your attachments in the table below.

Reference number	Details / title of attachment

### 5. Confirmation that the information provided is correct

I confirm the information I have provided is truthful and accurate to the best of my knowledge.

Name	
Date	

### 6. Equality of service monitoring form

We want to make sure everyone has an equal chance to use and benefit from our services. To ensure we continue to do this, it would help us if you could answer the following questions. If you prefer, you do not have to answer these questions as it will not affect your review in any way.

The information provided in this form will be used by public bodies involved in the police complaints system, including the Office of the West Mercia Police and Crime Commissioner, West Mercia Police and the Independent Reviewer. You can find out how your personal information will be used in the privacy notices found on the website of each organisation.

Sex	☐ Female
	☐ Male
	□ Intersex
	☐ Other (please give details):
Is your gender different to the	□ Yes
gender you were assigned at	□ No
birth?	☐ Don't know
If yes, please state the gender you were assigned at birth:	
Sexual orientation	☐ Heterosexual / straight
	☐ Bisexual
	☐ Gay / lesbian
	☐ Not known
	☐ Other (please state below):
Do you have a physical or mental	□ Yes
impairment that has a	□ No

substantially adverse and long- term effect on your ability to carry	☐ Don't know
out normal day-to-day activities?	
If you have answered 'yes' to the	☐ Hearing
question above, which option	☐ Learning difficulty
below describes your disability?	☐ Long standing illness or health condition
	☐ Mental health condition
	☐ Mobility or physical impairment
	☐ Sight
	☐ Other (please state below):
Ethnicity	☐ White: English/Welsh/Scottish/Northern Irish/British
	☐ White: Irish
	☐ White: Gypsy, Traveller or Irish Traveller
	☐ White: any other white background (please describe):
	☐ Mixed: white and black Caribbean
	☐ Mixed: white and black African
	☐ Mixed: white and Asian
	☐ Mixed: any other mixed/multiple ethnic background
	(please describe):
	☐ Asian: Indian
	☐ Asian: Pakistani
	☐ Asian: Bangladeshi
	☐ Asian: Chinese
	☐ Asian: any other Asian background (please describe):
	☐ Black: African
	☐ Black: Caribbean
	☐ Black: any other black/African/Caribbean background
	(please describe):
	☐ Other: Arab
	□ Not known
	☐ Other: any other ethnic group (please describe):
Religious belief / faith	☐ No religion

	☐ Christian (including Church of England, Catholic,
	Protestant and all other Christian denominations)
	☐ Buddhist
	☐ Hindu
	☐ Jewish
	☐ Muslim
	□ Sikh
	☐ Not known
	☐ Any other religion (please describe):
Pregnancy and maternity	☐ Pregnant
	☐ On maternity/paternity/adoption leave
	☐ Returning from maternity/paternity/adoption leave
	☐ None of the above

## Thank you for the information you have provided.

Please submit your completed form to the Office of the Police and Crime Commissioner using the contact details provided below:

Email:

opcc@westmercia.police.uk
Complaint Reviews, Police and Crime Commissioner, West Mercia Police, Hindlip Address:

Hall, Hindlip, Worcester, WR3 8SP