

**POLICE AND CRIME COMMISSIONER FOR
WEST MERCIA**



RECORD OF DECISION

TITLE: New licence for use of one parking space at the former Community Contact Centre in Evesham

Ref: PCC/D/2022/37

EXECUTIVE SUMMARY

The Police and Crime Commissioner was approached by the charity The Vale of Evesham Community First Responders with a request to allow the parking of one Community Response Vehicle at the former Community Contact Centre in Evesham

The charity supports West Midlands Ambulance Service in providing urgent medical help to the local community. Currently, they do not have a space to keep the vehicle when off-duty.

It is considered that providing the parking space to the First Responders at this location will help response times and will cause no detrimental effect to policing.

PROPOSAL

The recommendation is for the PCC to authorise the signing of a new licence with The Vale of Evesham Community First Responders, to permit parking of a single vehicle in an allocated bay at the former Community Contact Centre, Evesham.

**APPROVAL OF
West Mercia Police and Crime Commissioner**

I hereby approve the above proposal

Signed

PART 1 – NON-CONFIDENTIAL/EXEMPT FACTS AND FIGURES

SUPPORTING REPORT

The Vale of Evesham Community First Responders are medically trained volunteers who are regulated and dispatched to life threatening 999 calls by West Midlands Ambulance Service. The charity is registered and works to increase awareness, availability and the use of life saving resources within the local community.

In June 2022, a response car was donated to the Community First Responders with the aim for it to respond to calls in Evesham, Pershore and Broadway. It was decided that it is best to keep the vehicle in Evesham, however, the charity doesn't have premises with available parking.

The charity approached the OPCC through a local police officer with a request for the PCC to allow for the Community Response Vehicle to be parked at the former Community Contact Centre when off-duty. It is considered that providing the parking space to the First Responders at this location will help response times due to the proximity to Evesham Town Centre and the fact the location is almost equidistant from Pershore and Broadway.

The OPCC Estates Department recommends the signing of a licence with the charity in order to allow the use of one allocated parking space to the rear of the former Evesham Community Contact Centre (asset owned freehold by the PCC and currently used exclusively by West Mercia Police).

The proposed Heads of Terms are for the licence to be on a rolling term – it will renew automatically until cancelled by either party with one week's notice. It is deemed that, as the charity

- Provides life-critical support to the local community;
- Works to support the ambulance service (a public sector partner of the PCC and West Mercia Police) and
- Is requesting only a parking space, no internal building premises

the annual licence fee should be nominal at £1

Under the proposed terms, the PCC is to remain responsible for all costs, compliance and maintenance of the premises. No additional estates costs are anticipated as a result of this arrangement. The occupiers will be responsible for the reinstatement of fixtures, fittings or surfaces which are damaged by their volunteers.

The proposal is for each party to cover for their respective legal charges in connection with the signing of the licence. A quote has been obtained in connection with the projected legal costs for the PCC for the completion of the paperwork and it is estimated to be £500 (exclusive of VAT). The final amount will depend on the time incurred.

STRATEGIC CONSIDERATIONS

This decision supports the following element(s) of the Safer West Mercia Plan:

- Putting Victims and Survivors First Building a More Secure West Mercia
 Reforming West Mercia Reassuring West Mercia's Communities

The decision supports this/ these objective(s) through the following:

- Ensure West Mercia's estate delivers the facilities police and communities need, in the most effective, efficient way possible.
- Form and nurture partnerships, which are in the best interests of local communities, in a more strategic and collaborative way.

BENEFITS AND THEIR REALISATION

- Enhancing the relationship between West Mercia Police and local community by aiding the work of a local charity which also delivers services and support to the local community in life-threatening situations.

AUTHOR

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Date: 26 August 2022

FINANCIAL AND TREASURER COMMENTS

The space is being offered on a peppercorn rent on a short-term lease agreement. This does not create a significant financial liability or risk for the PCC and ensures flexibility should the lease need to be withdrawn in the future.

Treasurer

Signature



Date

14/09/22

LEGAL CONSIDERATIONS

By virtue of schedule 11, paragraph 14 of the Police Reform and Social Responsibility Act 2011 the Police and Crime Commissioner may do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of commissioner. That includes: entering into contracts and other agreements (whether legally binding or not) and acquiring and disposing of property (including land).

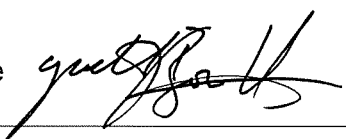
This arrangement is supported by West Mercia Police, who initially proposed the idea to the OPCC. This support has been checked and verified by ACC Rachel Jones.

PUBLIC ACCESS TO INFORMATION

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Part 1 of this form will be made available on the West Mercia Commissioner's website. Any facts and advice that should not be made automatically available on request are not included in Part 1 but instead in a separate Part 2 report.

OFFICER APPROVAL

Chief Executive Officer

Signature 

Date 14/09/22