

West Mercia Joint Audit & Standards Committee Meeting Agenda

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| Date: | Thursday 15 th December 2022 |
| Time: | 14:00 – 17:00hrs |
| Location: | Allsop Room, Hindlip |
| Chairman: | Lynne Duffy, Chairman |
| Minute Taker: | Alison Rixom |

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Items for Discussion

| No | Item | Lead |
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| 01/15/12/2022 | Attendance/Apologies. | Chairman |
| 02/15/12/2022 | Committee Members' Declaration of Personal Prejudicial Interests. <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i> | Chairman |
| 03/15/12/2022 | Minutes of the meeting of the meeting held on the 27th September 2022 and action updates. (2 x Papers) <i>To go through the minutes for accuracy and action updates.</i> | Chairman |
| 04/22/11/2021 | External Audit Findings Report (2 x Papers) <i>Consider and note the presented external audit findings and annual report.</i> | J. Murray/S. Barnard |
| 05/22/11/2021 | Audited Statement of Accounts (3 x Papers) <i>Consider and note the presented audited Statement of Accounts.</i> | R. Muirhead/P. Benfield |
| 06/22/11/2021 | Audited Annual Governance Statement. (Paper) <i>Consider and note the presented audited Annual Governance Statement.</i> | R. Muirhead/P. Benfield |

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| 07/22/11/2021 | Letter of Representation. (Paper) <i>Consider and note the presented Letter of Representation.</i> | R. Muirhead/P. Benfield |
| 08/15/12/2022 | Internal Audit Progress Report. (Paper). <i>Consider and note the presented Internal Audit Progress report.</i> | P. Clarke |
| 09/15/12/2022 | OPCC Risk Register. (Paper) <i>Consider and note the presented OPCC Risk Register.</i> | P. Benfield |
| 10/15/12/2022 | Ethics and Standards Update. (Paper) <i>Consider and note the presented Ethics and Standards update.</i> | P. Benfield |
| 11/15/12/2022 | HMICFRS Update Report. (Paper) <i>Consider and note the presented HMICFRS Update report.</i> | M. Stiff |
| 12/15/12/2022 | Members Points. (No paper) <i>The Chairman has requested that members be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items.</i> | Chairman |
| 13/15/12/2022 | Next Meeting. (No Paper). Tuesday 21st March 2023, 14:00hrs, Allsop Room, Hindlip | Chairman |

Closed Session/Restricted Items.

| No | Item | Lead |
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| 14/15/12/2022 | WMP Risk Register (Paper). <i>To review the presented Risk Register for WMP.</i> | E. Peberdy (A. Murray) |

Attendees

Audit Committee Members

| | Name: | Capacity: |
|-----------------------------|------------------|---------------------------------|
| Expected Attendance: | Lynne Duffy (LD) | Chairman |
| | Alan Day (AD) | Vice Chairman, Committee Member |

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| | Pierre de Carteret (PC) | Committee Member |
| | Valerie Reynolds (VR) | Committee Member |
| | Anthony Dipple (AD) | Committee Member |

Office of the Police and Crime Commissioner

| | Name: | Capacity: |
|-----------------------------|--------------------|-------------------------------------------------|
| Expected Attendance: | Marc Bayliss (MB) | Deputy Police & Crime Commissioner, West Mercia |
| | Paul Benfield (PB) | Treasurer |

Force

| | Name: | Capacity: |
|-----------------------------|-----------------------|-------------------------------------------------------------------------|
| Expected Attendance: | Alex Murray | DCC, West Mercia |
| | Richard Muirhead (RM) | Chief Finance Officer |
| | Matt Stiff (MS) | Head of SPI |
| | Simon Neville (SN) | Risk Management & Organisational Learning Officer (Rep. Elaine Peberdy) |

Internal Audit

| | Name: | Capacity: |
|-----------------------------|-------------------|-------------------------------|
| Expected Attendance: | Paul Clarke (PC) | Internal Auditor, West Mercia |
| | David Ashley (DA) | Internal Auditor, West Mercia |

External Audit

| | Name: | Capacity: |
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| Expected Attendance: | Jackson Murray (JM) | Grant Thornton |
| | Siobhan Barnard (SB) | Grant Thornton |

| | Name: | Capacity: |
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| Apologies: | Elaine Peberdy (EP) | Head of Audit, Risk and Compliance |