

## West Mercia Joint Audit & Standards Committee Meeting Agenda

Date:	Monday 26 <sup>th</sup> June 2023
Time:	14:00 – 17:00hrs
Location:	Allsop Room, Hindlip
Chairman:	Lynne Duffy, Chairman
Minute Taker:	Rachael Thorold

--

### Items for Discussion

No	Item	Lead
01/26/06/2023	Attendance/Apologies.	Chairman
02/26/06/2023	<b>Committee Members' Declaration of Personal Prejudicial Interests.</b> <i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i>	Chairman
03/26/06/2023	<b>Minutes of the meeting of the meeting held on the 21<sup>st</sup> March 2023 and action updates. (Papers x 2)</b> <i>To go through the minutes for accuracy and action updates.</i>	Chairman
04/26/06/2023	<b>Internal Audit – Progress Report (Papers)</b> <i>Consider and note the presented internal audit progress report and Appendix.</i>	P.Clarke
05/26/06/23	<b>Internal Audit – Annual Report (Paper)</b> <i>Consider and note the presented Annual audit report.</i>	P.Clarke
06/26/06/2023	<b>External Audit – Progress Report (2 x Papers)</b> <i>Consider and note the presented external progress reports.</i>	J.Murray

07/26/06/2023	<b>External Audit – Audit Plan 2022/23 (Paper)</b> <i>Consider and note the presented external audit plan for 2022-23.</i>	J.Murray
08/26/06/2023	<b>Draft Statement of Accounts (Papers)</b> <i>Consider and note the presented draft statement of accounts for 2022/23.</i>	R.Adie/P.Benfield
09/26/06/2023	<b>Draft Annual Governance Statement (Papers).</b> <i>Consider and note the presented draft annual governance statement.</i>	R.Adie/P.Benfield
10/26/06/2023	<b>IITCSE Recommendation Update (Papers).</b> <i>Consider and note the presented IITCSE recommendation update.</i>	P.Benfield
11/26/06/2023	<b>OPCC Risk Register. (Paper)</b> <i>Consider and note the presented OPCC Risk Register.</i>	P. Benfield
12/26/06/2023	<b>Ethics and Standards Update. (Paper)</b> <i>Consider and note the presented Ethics and Standards update.</i>	P.De Carteret
13/26/06/2023	<b>Digital Services Transformation Update Report. (Paper)</b> <i>Consider and note the presented digital services transformation update.</i>	R.Adie
14/26/06/2023	<b>Members Points. (No paper)</b> <i>The Chairman has requested that members be given the opportunity to raise queries on subjects or issues which are not necessarily agenda items.</i>	Chairman
15/26/06/2023	<b>Any Other Business (No Papers).</b>	Chairman/All
16/26/06/2023	<b>Next Meeting. (No Paper).</b> <b>25<sup>th</sup> September 2023, 14:00hrs, Allsop Room, Hindlip Hall.</b>	Chairman

**Closed Session/Restricted Items.**

No	Item	Lead
17/26/06/2023	<b>WMP Risk Register (Papers).</b> <i>To review the presented Risk Register for WMP.</i>	E. Peberdy

--	--	--

**Attendees**

**Audit Committee Members**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Lynne Duffy (LD)	Chairman
	Alan Day (AD)	Vice Chairman, Committee Member
	Pierre de Carteret (PC)	Committee Member
	Valerie Reynolds (VR)	Committee Member
	Anthony Dipple (AD)	Committee Member

**Office of the Police and Crime Commissioner**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Paul Benfield (PB)	Treasurer
	Marc Bayliss (MB)	Deputy Police and Crime Commissioner
	Rachael Thorold (RT)	Secretary, OPCC

**Force**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Rachel Adie (RA)	Head of Finance, WMP
	Elaine Peberdy (EP)	Head of Audit Risk and Compliance

**Internal Audit**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Paul Clarke (PC)	Internal Auditor, West Mercia
	David Ashley (DA)	Internal Auditor, West Mercia

**External Audit**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Jackson Murray (JM)	Grant Thornton
	Meriel Clementson (MC)	Grant Thornton

	<b>Name:</b>	<b>Capacity:</b>
<b>Apologies:</b>	Richard Muirhead (RM)	Director of Commercial Services
	Alex Murray (AM)	DCC, WMP